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DD/A 76-2639

27 MAY 1976

MEMORANDUM FOR: Director of Finance

FROM : John F. Blake
Deputy Director for Administration

SUBJECT : Directorate of Administration On-Duty Strength 30 September 1976

1. We have just completed our review of the Directorate on duty strength projections for 30 September and have concluded that, unless positive corrective actions take place, a serious over strength problem will occur at the end of the Transitional Quarter (TQ).

2. As a few components will be at or under strength on 30 September we should be able to permit some overages to exist. Thus, you are authorized to be in excess of ceiling at the end of the TQ but your personnel strength must not be more than [redacted] STATINTL

3. Please insure that necessary actions are undertaken to comply with this requirement including notification to the appropriate Agency applicant processing elements.

/s/ John F. Blake

John F. Blake

Distribution:
Orig & 1 - Addressee
1 - DDA subj
1 - DDA chrono
1 - JFB chrono
1 - CMO/DDA

O/CMO/DDA [redacted] pao (26 May 1976 STATINTL

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